

Detailed Course Scheme  
**BBA LL.B.**  
**(Five years integrated Law programme)**

**Semester-I**  
**(2018-23)**

DOC201807020009



**RNB GLOBAL UNIVERSITY**

RNB Global City, Ganganagar Road,  
Bikaner, Rajasthan 334601

## **OVERVIEW**

RNB Global University follows Semester System along with Choice Based Credit System as per latest guidelines of University Grants Commission (UGC). Accordingly, each academic year is divided into two semesters, **Odd (July-December) and Even (January-June)**. Also, the university follows a system of continuous evaluation along with regular updating in course curricula and teaching pedagogy.

The Curriculum for BBA LL.B. Program for Odd (July-December) Semester 2018 along with examination pattern is as follows:

### **Course Scheme**

#### **Semester -I**

<b>S. No.</b>	<b>Course Code</b>	<b>Course Name</b>	<b>L</b>	<b>T</b>	<b>P</b>	<b>Credits</b>
1.	16000100	Legal Methods	4	1	0	5
2.	16000200	Law of Contract-I	4	1	0	5
3.	16004700	Legal English and Analytical skills of Legal issues	4	1	0	5
4.	11007300	Principles of Management	4	1	0	5
5.	11016100	Financial Accounting	4	1	0	5
6.	16001200	Ability & Skill Enhancement- I	2	0	0	2
7.	16000600	Comprehensive Viva	-	-	-	2
8.	99002800	Workshops & Seminars	-	-	-	1
9.	99002700	Human Values & Social Service/NCC/NSS	-	-	-	1
<b>Total</b>			<b>22</b>	<b>5</b>	<b>0</b>	<b>31</b>

## **EVALUATION SCHEME**

The evaluation of the BBA LL.B. program would be based on Internal and External Assessments. Internal Assessment would consist of 50% of the marks (50 marks) and external assessment (in form of End Term Exam) would consist of remaining 50% marks (50 marks). Detailed scheme of Internal and External Assessments as follows:

### **Internal Assessment**

The distribution of Internal Assessment Marks is as follows:

Type	Details	Marks
Mid Term	One Mid-term Sessional	25
Marks obtained in various Tests, Assignments, Presentations, Quiz, Tutorials, etc.	Average of marks obtained	20
Attendance	75% + : 5 marks	5
<b>TOTAL</b>	<b>50</b>	

### **External Assessment**

Type	Marks
Theory	50

## **CURRICULUM**

**Course Name: Legal Methods**

**Course Code: 16000100**

### **Course Outline**

#### **Unit-I: Introduction to Legal Method**

- a) Definition of Law
- b) Functions of Law
- c) Law, Justice and Morality
- d) Classification of Laws:
  - i. Public and Private Law
  - ii. Substantive and Procedural Law

- iii. Municipal and International Law
- iv. Civil Law and Criminal Law

### **Unit-II: Sources of Law**

- a) Custom
- b) Precedent
- c) Legislation

### **Unit-III: Basic Concepts of Indian Legal System**

- a) Common Law Foundations
- b) Rule of Law, Separation of Powers, Principle of Natural Justice and Rule of equity
- c) Indian Constitution: Salient Features
- d) Judicial System in India
  - i. Hierarchy of Courts
  - ii. Jurisdiction of the Courts

### **Unit-IV: Legal Writing and Research**

- a) Legal Materials: Statutes, Reports, Journals, Manuals, Bill, Act
- b) Case Analysis and Preparation of Briefs
- c) Kinds of Legal Research
  - i. Doctrinal Research
  - ii. Non-Doctrinal Research
- d) Techniques of Legal Research
- e) Citations and Bibliography

### **PSDA (Professional Skill Development Activities)**

- Statutes and Judgments Analysis
- Preparation of Research paper
- Access to Legal Resources: Library and Online Data Base
- Debate/Seminar/Symposium/Group Discussion
- Development of Writing Skills

### **Suggested Readings:**

1. T. H. Smith, *Glanville Willaim's Learning the Law*, Sweet & Maxwell, 2013 (15<sup>th</sup>Edn)
2. John Wiliam Salmond, *Jurisprudence*, Sweet & Maxwell, 1966 (12<sup>th</sup>Edn)
3. John William Salmond, *Jurisprudence or Theory of Law*, Gale ECCO, 2012
4. S. K. Verma & M. Afzal Wani (ed.), *Legal Research and Methodology*, ILI, Delhi 2001
5. D.D Basu, *Introduction to the Constitution of India*, Lexis Nexis, 2013 (21<sup>st</sup>Edn)
6. Benjamin N. Cardozo, *The Nature of Judicial Process*, Dover Publications, 2005
7. Joseph Minattur, *Indian Legal System*, ILI Publication, 2006( 2<sup>nd</sup> Revised Edn)
8. J.C. Dernbach, R.V Singleton, et.al., *A Practical Guide to Legal Writing and Legal Method*, Aspen Publishers, 2013 (5<sup>th</sup>Edn)

## **Course Name: Law of Contract-I**

**Course Code: 16000200**

### **Course Outline**

#### **Unit-I: Formation of Contract**

- a. Meaning, Nature and Scope of Contract
- b. Offer / Proposal: Definition, Communication, Revocation, General/ Specific Offer
- c. Invitation to Treat
- d. Acceptance: Definition, Communication, Revocation, Tenders / Auctions
- e. Effect of Void, Voidable, Valid, Illegal, Unlawful Agreements
- f. Standard Form of Contract
- g. Online Contracts

#### **Unit-II: Consideration and Capacity**

- a. Consideration- Definition , Kinds, Essentials, Privity of Contract
- b. Capacity to Enter into a Contract
- c. Minor's Position
- d. Nature / Effect of Minor's Agreements

#### **Unit-III: Validity, Discharge and Performance of Contract**

- a. Free Consent
- b. Coercion, Undue Influence, Misrepresentation, Fraud, Mistake
- c. Unlawful Consideration and Object
- d. Discharge of Contracts
- e. Performance, Impossibility of Performance and Frustration
- f. Breach: Anticipatory and Present

#### **Unit-IV: Remedies and Quasi Contracts**

- a. Breach
- b. Remedies:
  - i Damages: Kinds
  - ii Quantum Merit
- c. Quasi Contracts

#### **PSDA (Professional Skill Development Activities)**

- Contract Formation Exercise – Impact of IT & E-Contract
- Judgement Analysis
- Drafting of a Contract
- A class-based Moot Court Competition in Contract Law

### **Case studies:**

1. Carlill v. Carbolic Smoke Ball Co. (1891-4) All ER Rep.127
2. Pharmaceutical Society of Great Britain v. Boots Cash Chemist (Southern) Ltd. (1952) 2 All ER Rep.
3. Balfour v. Balfour (1918-19) All ER 860 (CA)
4. Lalman Shukla v. Gauri Datt(1913) XL ALJR 489 (All.) 15
5. Bhagwandas Goverdhandas Kedia v. M/s. Girdharilal Parshottam das & Co., AIR 1966 SC 543 17
6. Harvey v. Facey(1893) AC 552 28
7. Felthouse v. Bindley(1862) 11 CB 869

### **Suggested Readings**

1. Anson, *Law of Contract*, Oxford University Press, 2010 (29<sup>th</sup>Edn)
2. Pollock & Mulla, *The Indian Contract and Specific Relief Act*, Lexis Nexis, 2013(14<sup>th</sup> Edn)
3. Avtar Singh, *Law of Contract and Specific Relief*, Eastern Book Company, 2013 (11<sup>th</sup>Edn)
4. Pollock & Mulla, *The Indian Contract and Specific Relief Act*, Lexis Nexis, 2013(14<sup>th</sup>Edn)
5. Cheshire and Fifoot, *Law of Contract*, Lexis Nexis, 2010 (10<sup>th</sup>Edn)

## **Course Name: Legal English and Analytical Skills of Legal Issues**

**Course Code: 16004700**

### **Course Outline**

#### **Unit-I: Comprehension and Composition**

- a) Reading Comprehension of General and Legal Texts
- b) Paragraph & Précis Writing
- c) Abstract Writing
- d) Note Taking
- e) Drafting of Reports and Projects
- f) Petition Writing

#### **Unit-II: Language, Communication and Laws**

- a) Meaning and Communication Approaches
- b) Types, Directions and Challenges
- c) Formal & Informal Communication
- d) Barriers to Communication
- e) Culture and Language Sensitivity
- f) Non-verbal Communication: Importance, Types (Paralanguage, Body

- Language, Proximity etc.)
- g) Legal Maxims
  - h) Foreign Words, Urdu and Hindi Words
  - i) Legal Counselling and Interviewing

### **Unit-III: Legal Communication**

- a) Legal Communication
- b) Mooting
- c) Reading and Analysis of Writings by Eminent Jurists (Cases, Petitions and Judgements)

### **Unit-IV: Law as a mirror of society**

- a) Juvenile Justice
- b) Women empowerment in the modern era
- c) Anti-smoking law and regulation
- d) Recent development in Child Labour
- e) Surrogacy Bill

### **PSDA (Professional Skill Development Activities)**

- Regular collection of columns of newspapers and some portions of famous judgments Act over different portions of play Justice, to enhance verbal and nonverbal
- Communication skills/ Analysis of legal perspective of the play
- Screening of the Film *12 Angry Men* and the discussion on the legal dimensions of the film
- Group discussions, debates, extempore, impromptu, mock interviews

### **Suggested Readings:**

1. J.S. Singh & Nishi Behl, *Legal Language, Writing and General English*, Allahabad Law Agency, 2009
2. N.R. Madhava Menon, *Clinical Legal Education*, Eastern Book Company, 2011 (Reprint)
3. Jenny Chapman, *Interviewing and Counselling*, Routledge Cavendish, 2000 (2<sup>nd</sup>Edn)
4. Stephens P. Robbins, *Organizational Behaviour*, Pearson Education India, 2013
5. (15<sup>th</sup>Edn)
6. John Galsworthy, *Justice*, F.Q. Books, 2010
7. Varinder Kumar, Raj Bodh, et.al., *Business Communication*, Oscar Publication, 2010

**Course Name: Principles of Management**

**Course Code: 11007300**

## **Course Outline**

### **Unit I: Introduction**

- a. Concept, Nature, Process and Significance of management
- b. Managerial levels, Skills, Functions and Roles
- c. Management vs. Administration
- d. Leadership vs. Management
- e. Development of Management Thought: Classical, Neo-Classical, Behavioural, Systems and Contingency approaches

### **Unit II: Planning Process, Organization, Decision-Making**

- a. Planning Process, Types of Planning, MBO
- b. Organization Structure and Design
- c. Mechanistic Vs Organic organizations
- d. Concept, Types, Process and Techniques of Problem Solving and Decision-Making
- e. Principles of an Organization
- f. Span of Control
- g. Departmentation
- h. Types of an Organization
- i. Authority-Responsibility
- j. Delegation and Decentralization
- k. Organizational Politics
- l. Formal and Informal Organization

### **Unit III: Staffing**

- a. Concept, Nature and Importance of Staffing
- b. Motivation: Nature and Importance of motivation, Types of Motivation, Theories of Motivation-Maslow, Herzberg, X, Y and Z
- c. Leadership: Meaning and Importance, Traits of a leader, Leadership Styles – Likert's Systems of Management, Tannenbaum & Schmidt Model and Managerial Grid
- d. Concept, Types and Process of Business Communication, Strategic Communication

### **Unit IV: Controlling**

- a. Nature and Scope of Control
- b. Types of Control
- c. Control Process
- d. Control Techniques
- e. Managing Conflicts
- f. Managing Diversity in Organizations
- g. Quality Circle



h. Total Quality Management

**PSDA (Professional Skill Development Activities)**

- Activities on understanding self and skill analysis. Leadership skills assessment, management game on understanding roles and functions of a manager
- The planning exercise , Application of MBO in daily life , Corporate case studies for understanding structure and departmentation.
- Exercise on making your own team , understanding leaders from History
- Exercise on the latest in Quality Management, Application of Control in day to day living using management techniques. Case studies on Total Quality Management and Diversity Management

**Suggested Readings:**

1. James A.F. Stoner, *Principles of Management*, Pearson education India, New Delhi, 2011
2. P.F. Drucker, *The Practice of Management*, revised edition, Elsevier Ltd., 2007
3. Donnel Koontz and Weirich, *Essentials of Management*, 8<sup>th</sup> edition Tata McGraw Hill Publishing Company, New Delhi, 2010
4. J.L. Massie, *Essentials of Management*, 4<sup>th</sup> edition, Prentice Hall India, 2009
5. V. Gabriel, *Management*, 3<sup>rd</sup> Edition, Pearson Education, 2003

**Course Name: Financial Accounting**

**Course Code: 11016100**

**Course Outline**

**Unit I Meaning and Scope of Accounting**

Need for Accounting, Development of Accounting, Definition and Functions of Accounting, Limitation of Accounting, Book Keeping and Accounting, Is Accounting Science or Art?, End User of Accounting Information, Accounting and other Disciplines, Role of Accountant, Branches of Accounting, Difference between Management Accounting and Financial Accounting, Objectives of Accounting, Accounting Equation.

**Accounting Principles and Standards:** Meaning of Accounting Principles, Accounting Concepts, Accounting Conventions, Systems of Book Keeping, Systems of Accounting, Introduction to Accounting Standards Issued by ICAI.

**Journalising Transactions:** Journal, Rules of Debit and Credit, Compound Journal Entry, Opening Entry.

**Sub Division of Journal:** Cash Journal, Petty Cash Book, Purchase Journal, Sales Journal, Sales Return Journal, Voucher System.

**Ledger Posting and Trial Balance:** Ledger, Posting, Relationship between Journal and Ledger, Rules Regarding Posting, Trial Balance, Final Accounts of Sole Proprietorship and Firms.

### **Unit II Capital and Revenue**

Classification of Income, Classification of Expenditure, Classification of Receipts, Difference between Capital Expenditure & Capitalized Expenditure, Revenue Recognition.

**Accounting Concept of Income:** Concept of Income, Accounting Concept's and Income Measurement, Expired Cost & Income Measurement, Relation Principle and Income Measurement, Accountants and Economist's Concept of Capital and Income.

### **Unit III Inventory Valuation**

Meaning of Inventory, Objectives of Inventory Valuation, Inventory Systems, Methods of Valuation of Inventories, Accounting Standard 2(Revised): Valuation of Inventories.

**Depreciation Provisions and Reserves:** Concept of Depreciation, Causes of Depreciation, Basic Features of Depreciation, Meaning of Depreciation Accounting, Objectives of Providing Depreciation, Fixation of Depreciation Amount, Method of Recording Depreciation, Methods of Providing Depreciation, Depreciation Policy, AS-6(Revised) Depreciation Accounting, Provisions and Reserves, Change of method of Depreciation (by both current and retrospective effect).

### **Unit IV Shares and Share Capital**

Shares, Share Capital, Accounting Entries, under subscription, Oversubscription, Calls in Advance, Calls in Arrears, Issue of Share at Premium, Issue of Share at Discount, Forfeiture of Shares, Surrender of Shares, Issue of Two Classes of Shares, Right Shares, Re-issue of shares.

**Debentures:** Classification of Debentures, Issue of Debentures, different Terms of Issue of Debentures, Writing off Loss on Issue of Debentures, Accounting Entries, Redemption of Debentures.

**Joint Stock Company:** Introduction, Meaning and Definition of a Company, Essential Characteristics of a Company, Kinds of Companies, Private and Public Limited Companies, Formation of Company.

**Company Final Accounts:** Books of Account, Preparation of Final Accounts, Profit & Loss Account, Balance Sheet, Requirements of Schedule VI concerning Profit & Loss Account and Balance Sheet, Preparation of Simple Company Final Accounts.

**Suggested Readings:**

1. Maheshwari, S.N. and S. K. Maheshwari; *An Introduction to Accountancy*, Eighth Edition, Vikas Publishing House, 2003.
2. Gupta, R.L. and V.K. Gupta; *Financial Accounting: Fundamentals*, Sultan Chand Publishers, 2003.
3. Monga, J.R., An Introduction to Financial Accounting, First Edition, Mayo Paperbooks, 2005.
4. Monga, J.R. and Girish Ahuja; *Financial Accounting*, Eighteenth Edition, Mayo Paper Backs, 2003.
5. Bhattacharya, S.K. and J. Dearden; *Accounting for Manager – Text and Cases*, Third Edition, Vikas Publishing House, 2003.
6. Maheshwari, S.N. and S.K. Maheshwari; *Advanced Accountancy*, Eighth Edition, Vol. I & II, Vikas Publishing House, 2003.

**Course Name: Comprehensive Viva****Course Code: 16000600****Course Outline**

Comprehensive Viva shall be conducted by a board of examiners constituted by the Academic Program Committee of the USLLS. In case of Affiliated Colleges, the board of examiners shall be constituted by a committee comprising of all faculty members of respective institutions involved in teaching LL.B Students

**Note:** The review of Syllabus happens on periodic basis for the benefit of the students. In case there are changes in curriculum due to review, students would be intimated in writing.

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